**Mid-Atlantic Chapter – MLA**

**Professional Development Committee**

September 17, 2019

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PDC Actions

1. CE Instructors & Classes chosen (se “PDC Cost Projections\_June2019” .xls file)
2. AHIP & Resume’ Counseling: very few requests
3. CE Class Price - Worked with Program Chairs to set prices for classes at $65 for 4 hour classes, and $45 for the 2 hour class
4. Recommendation to Board – approve a standard instructor agreement form and include as part of the MAC Policy & Procedures Manual – See attached file “MAC Instructor Agreement\_blank”

Submitted by Roger Russell – 09-16-19